**SESSION PLANNING SHEET**

Based on session planning sheet shared by UMKC

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| **SLG Leaders:** | | | **Date:** |
| **Supported Course:** | | | **Week #:** |
| **CO-FACILITATION CHECKLIST:** | | | |
| Check session plans in the *Leader’s Guide* for inspiration  Decide who will plan and lead each activity. What support do you need from your co-facilitator?  Prepare your PowerPoint or session file  Check for accessibility & compatibility  Upload your session planning sheet to MS Teams  Promote your session! | | | |
| **SESSION OBJECTIVES:** *What does the group most need to get out of this session?*  (*Consider the time of the semester, numbers anticipated, proximity of tests, etc.)* | | | |
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| **ICEBREAKER:** | | | |
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| **Content/Concept and Duration** | **Activity Outcomes**  *Use verbs from* [*Bloom’s Taxonomy*](https://seneca.sharepoint.com/:i:/s/SupportedLearningGroupsStaffTeam/EQ1BpnwsuPJEjiptc012R4sB757IFopBbxlObkym8ZFOHA?e=9xFAGJ) | **Collaborative Technique**  *How will participants work on this task together? Provide instructions for participants.* | **Resources and References**  *Add applications needed and titles and/or links to resources used to plan this session activity.* |
| **OPENING ACTVITY:** | Students will: |  |  |
|  |  |  |  |
| **MAIN ACTIVITY 1:** | Students will: |  |  |
|  |  |  |  |
| **MAIN ACTIVITY 2:** | Students will: | | |
|  |  |  |  |
| **MAIN ACTIVITY 3:** | Students will: | | |
|  |  |  |  |
| **CLOSING ACTIVITY:** | Students will: |  |  |
|  |  |  |  |
| **POST-SESSION REFLECTION:** | | | |
| Take 3-5 minutes to briefly summarize your session. You may address any of these questions:   * What went well? * What didn’t? * What did people say? * What would you do differently next time? * What content / learning strategies will you cover in your next session? | | | |